

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING
HELD ON
Wednesday 14th September 2016
At 7.30 pm in Bradford & Cookbury Village Hall.**

Present: - Cllrs: Bill Pennington, (chairman), Ann Richmond, David Manifold, Nikki Tyrrell, Andrew Oke, Mike Welch, Mark Smale, Kate Rowlands, John Rennie.

Also present: - DC Cllr. Barry Parsons (from 8.10pm), TD Cllr. Philip Hackett, Parish Clerk/RFO: Lindsay Dearing,

- 1) **Receive apologies of absence:** Carol Ventura, Nigel Manners.
- 2)
 - a) **To receive declarations of interest from councillors on items on the agenda**
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any)**
 - c) **To grant any dispensations as appropriate** None received.
- 3) **Draft minutes of 10th August 2016, having been circulated, were approved and signed.**
- 4) **Other items for discussion:-**
 - a) **Air Ambulance night landing facilities.** The desirability of having such a resource in the parish was discussed and generally agreed to. Potential sites will be identified by councillors and Mr Toby Russell, Community Helipad Development Officer for Devon Air Ambulance Trust, will be invited for a meeting with councillors. The annual Vaglefield grant was identified as a potential funding contribution.
 - b) **Community grant award towards Cookbury defibrillator.**
The clerk confirmed receipt of TDCllr Hackett's Community Grant of £1000 from TDC. Contact will now be made with the Village Hall committee to arrange purchase of a defibrillator and wall box by them.
 - c) **Connecting Devon and Somerset (CDS) meeting 5th October.** This meeting, organised by Mr Paul Taylor at Thornbury, will also have the programme director of CDS and a BT representative in attendance. Notices are being placed around the area and on the web site.

5) PLANNING

- a) **Any planning applications received.** None.
- b) **Any previous applications granted, refused or appealed.** None

The chairman invited DC Cllr. Barry Parsons to report to the meeting.

Cllr. Parsons gave his monthly report which focussed on the new highways contract for DCC which commences in April 2017. He also stressed that the Broadband roll-out was not within Devon's control, but he would continue to support the initiative.

The chairman invited TD Cllr. Philip Hackett to report to the meeting.

The proposed boundary changes were under consultation. The proposals were not being well received at Torridge, with two councillor 'super-wards' being planned. A document of the proposals has been received by the parish and will be entered into the correspondence file for discussion in October.
Cllr. Hackett also announced that DCCllr. Barry Parsons has offered a grant of £500 towards a night landing pad. Councillors thanked both Cllr. Parsons and Cllr. Hackett for their grants and their continued support to the parish.

6) FINANCE

- a) **Clerks reimbursement for July/August.** A transfer authority for £20.49 was approved and signed.
- b) **Audit 2015-16: Completion of audit and external auditors comments (if received before meeting).** Audit return had not been received.
- c) **Confirmation of transfer payment to Craythorn Communications for Web design and hosting, Invoice 1355 for £450,** was approved and signed.
- d) **Confirmation of transfer payment to Village Hall for room hire of £38.45 on invoice PC78,** was approved and signed.

7) CORRESPONDENCE

The Boundary Commission consultation documents were submitted for the councillors to read in advance of the October meeting. Cllr. Smale requested that a letter of thanks be sent to SW Highways for the work done by their team with our parish road warden. This was agreed to. *Clerk to action.*

Date of next meeting: 12th October at 7.30pm

Close of meeting: 8.50pm

Signed..... Date.....